

## A GUIDIE TO CONSULTATION PACKAGES

### What type of consultation best suits me?

Each project is different. Eco-watch creates consultancy packages to suit you so that they match your expectations against technology and budget. Your consultancy is tailor made so that you get what you need. We are experienced at funding bids and understand what is required at each stage of the bid process, should you require our help.

The level of consultancy you need depends on a number of factors. For instance you could be:

- A council who already has funding and an idea of the project you require. You need our assistance with a system design, full estimate and component breakdown to help with allocation of costs. This could include meeting potential installers on site and a level of project management.
- An organisation or trust that needs to make a stage one application for National Lottery funding. You have a rough budget in mind but need consultancy on whether this is realistic when set against your project's aims. You need a report to compliment your bid to funders but do not require a detailed component breakdown and system design; project inception may be 12 months or more away (technology may have moved on) so you only need a basic design and estimate to determine the bid at this stage.
- A business just thinking about a future project and has no idea where to start or what ballpark to consider. If this is the case you may not need a written report, our 'Walk and Talk' consultancy to set you in the right direction. You can discuss your aims and aspirations, and Eco-watch will advise you about potential technology and site or project related issues that need consideration. A "Walk and Talk" is designed to give you a solid idea of what you want and how much it will cost.

### Three typical consultation packages that Eco-watch offer.

- **Feasibility or "Walk and Talk":** If your project is in an early stage, and is very much conceptual at this time, a "Walk and Talk" consultancy may be all that you need. This involves a site visit, where we talk through your proposed project and listen to your ideas. We may be able to provide you with a *rough ballpark* figure (e.g. your project will cost in the region of excess of £20k). The purpose of the "Walk and Talk" is to help you decide whether a wildlife surveillance project is suitable for you, your organisation, and your site.

If after talking to us you want to apply for a funding bid, a full design and report and our team can re-quote for this. Depending on the amount of time passed and the complexity of the system, we may need to carry out a further site visit to enable us to complete a report at a later date.

- **Funding applications:** If you are planning to apply for funding, you will require a written report containing a ballpark figure. The more realistic this is and the more detail you can give to your funders the better the chance of success. Generally, the money you apply for cannot be increased once your bid is successful so for this type of

consultancy package we provide a ceiling figure that will take into account changes we may need to make to your design and increases in the cost of technology. We also provide a basic system design. For funding applications we do not provide a detailed system design and component breakdown because costs and supply of components will undoubtedly change by the time funding is released and giving too much detail to funders means you can be tied to particular technology. The work involved in design and preparation for funding applications varies from project to project. They generally take approximately 2 weeks to prepare.

A full report would be required once funding has been granted providing a full system design.

- **Full reports and tender documents:** If you have funds available, are ready to proceed with your project but need a system design and management plan then Eco-watch offer extensive consultation. This would include site visits, negotiation with your team and contractors and would culminate in a full and detailed report and project plan. This would include detailed cost estimates, a complete system design, and logistical considerations. The work involved in such a reports can be 1 -3 months depending on the size of the project.

You can use this document either as the basis for commissioning Eco-watch or for open tender.

## Typically what do you charge?

Our rates vary depending on the complexity of the project, when and where (UK, Europe or worldwide) you want this implemented. Here is a guide.

Consultation	Costs net of VAT
Feasibility or Walk and Talk*	£550 ** per day
Funding Applications	£1-2K
Full Reports and Tender Documents	£2K +

\*Usually the visits are with a single consultant from the Eco-watch team for a maximum of 4-5 hours onsite.

\*\*Costs may not include travel and expenses.

All consultations are carried out under our Terms and Conditions which are presented on our website [www.eco-watch.com](http://www.eco-watch.com). If you feel that your project would benefit from any of these consultation packages, you have any further questions, or need any additional information, please get in touch.

By email: [enquires@eco-watch.com](mailto:enquires@eco-watch.com)

By phone: +44 (0) 844 7361596

Note: we require a purchase order if you wish to proceed with consultations and all funds must be paid at least 14 days in advance of the site visit. We are not obligated to attend until payment is received.